

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,
the communities of Dale and Longdales, and the surrounding farms and houses

Chairman: Nigel Vear,
Tel (01768) 896360 - chairman@ainstable.org.uk

You are hereby summoned to attend the Annual General Meetings of
Ainstable Parish Council and **Ainstable Millennium Green Trust**
to be held at Croglin Village Hall at 7:30pm on Tuesday 16th May 2016.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

Ainstable Parish Council AGM Agenda

1. To elect a Chairman for Council Year 2017/18.
2. To receive the Chairman's signed Declaration of Acceptance of Office.
3. To elect a Vice Chairman for Council Year 2017/18.
4. To consider co-opting Mary Robinson to the Parish Council to represent Newbiggin.
5. To receive apologies for absence.
6. To authorise the Chairman to sign the minutes of the council meeting held on Tuesday 21st March, 2017 as a true record.
7. To appoint representatives to outside bodies.
8. To consider the Standing Orders and Procedures. (previously circulated)
9. To consider the Financial Regulations. (previously circulated)
10. To consider the Risk Assessment. (previously circulated)
11. To consider the Asset Register. (previously circulated)
12. To consider the Annual Governance Statement for the financial year 2016/17. (previously circulated)
13. To accept the internally audited accounts for the financial year 2016/17. (previously circulated)
14. To consider the Accounting Statements for the financial year 2016/17. (previously circulated)
15. To consider the appointment of Jane Dawes as the internal auditor for the financial year 2017/18.
16. To consider annual subscriptions:
 - a. CALC
 - b. Friends of the Lake District

Ainstable Millennium Green Trust AGM Agenda

18. To receive apologies for absence.
19. To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 17th January 2017 as a true record.
20. To receive a presentation of finances.

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21. Open Meeting - for discussion of matters of general parish concern (10 mins).

Parish Council Meeting

22. Declarations of interests.
23. To receive apologies for absence.
24. To receive updates on current projects and issues:
 - a. Bus shelters (Clerk)
 - b. Benches at Longdales & Ruckcroft (Cllr Bellis)
 - c. Dog Stiles (Cllr H Proud)
 - d. Carpark at Armathwaite Bridge (Cllrs Vear & Bradshaw)
 - e. Footway Lighting (Clerk)
 - f. Newsletter (Clerk)
 - g. The encouragement of tourism in the parish (Cllr Smith)
25. To discuss matters relating to banking and finance:
 - a. To receive the year end bank reconciliation
 - b. To note receipts:
 - RN001 – Eden District Council £12,000
 - RN002 – R F Gargett £10
 - c. To consider making the monthly payment to Cumbria Payroll Services Ltd by Direct Debit
 - d. To consider paying the Clerk's salary by monthly standing order
 - e. To approve the payment of Bills due (see schedule)
 - f. To consider the payment of Grants:
 - i. Ainstable Church Grass Cutting
 - ii. Great North Air Ambulance
 - g. To consider increasing the Clerk's hours and/or salary (Cllr Vear)
 - h. Any other matters relating to banking and finance.
26. To receive verbal reports from attendance at outside bodies.
 - a. Electronic Planning Consultation (Clerk)
27. To receive a report on crime in the Parish.
28. To discuss any Highways matters arising.
 - a. Drainage work above Heather Glen (Cllr Bellis)
 - b. Verges above Heather Glen (Cllr Vear)
 - c. Potholes and general maintenance (Cllr Bellis)
 - d. Any other Highways matters arising
29. To discuss any matters relating to communications.

30. To consider planning applications made and other planning matters.
17/0125 – Restoration & Conversion of buildings at Dale Mill
31. To receive a verbal report on the development of Broadband in the parish (Cllr Bellis)
32. To receive a verbal report on fire hydrant maintenance (Cllr Bellis)
33. To discuss creation of a Neighbourhood Plan
34. To discuss defibrillators
 - a. To receive an update on the Ainstable kiosk defibrillator (Clerk)
 - b. To receive an update regarding adoption of the defibrillators Croglin and Newbiggin (Clerk)
 - c. To receive an update on registration of the Newbiggin defibrillator (Cllr Vear)
 - d. To receive an update on signage for the existing defibrillators. (Clerk)
 - e. To consider wording for signage for the Ainstable defibrillator(s) (Cllr Vear)
35. To discuss Parish Land
 - a. To receive an update regarding Field 686, Ruckcroft (Clerk)
 - b. To receive an update regarding Sand Pit by Channel Pool (Clerk)
 - c. To receive and update regarding Croglin Quarry (Clerk)
36. To receive a report on the Clerk's annual appraisal (Cllr Vear)
37. To consider correspondence received.
38. Points to be raised at the next meeting.
39. Date of the next ordinary meeting – Tues 18 July 2017.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

09 May 2017