

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,
the communities of Dale and Longdales, and the surrounding farms and houses

Chairman: Nigel Vear,
Tel (01768) 896360 - chairman@ainstable.org.uk

You are hereby summoned to attend the Annual Meeting of
Ainstable Parish Council and the Annual General Meeting of **Ainstable Millennium Green Trust**
to be held at Croglin Village Hall at 7:30pm on Tuesday 24th May 2022.

To be followed by the ordinary bi-monthly meeting of **Ainstable Parish Council**

Ainstable Parish Council Annual Meeting Agenda

1. To elect a Chairman for Council Year 2022/23.
2. The Chairman will propose a motion that Cllr H Proud serve as acting Clerk for the duration of the meetings held on this date.
3. To receive the Chairman's signed Declaration of Acceptance of Office.
4. To elect a Vice Chairman for Council Year 2022/23.
5. To consider any members' apologies for absence and the reasons given.

Councillors must submit apologies in writing to the Clerk and Chairman in advance of the meeting, together with the reason for absence.

6. To consider applications for co-option to Ainstable Parish Council.
7. To review the Register of Members' Interests.
8. To appoint representatives to outside bodies.
9. To appoint a Councillor to examine and sign the quarterly bank reconciliations.
10. The Chairman will propose a motion to adopt the draft Standing Orders and Procedures - APPENDIX 1
11. The Chairman will propose a motion to adopt the draft Financial Regulations – APPENDIX 2.
12. The Chairman will propose a motion to adopt the draft Risk Assessment – APPENDIX 3.
13. The Chairman will propose a motion to accept the Asset Register as a true record – APPENDIX 4.
14. The Chairman will propose a motion to accept the internally audited accounts for the financial year 2020/21 – APPENDIX 5.
15. The Chairman will propose a motion to approve the Annual Governance Statement for the financial year 2020/21 – APPENDIX 6.
16. The Chairman will propose a motion to approve the Accounting Statements for the financial year 2020/21 – APPENDIX 7.

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Ainstable Millennium Green Trust AGM Agenda

to be held at Croglin Village Hall at 7:30pm on Tuesday 24th May 2022

1. To receive apologies for absence.
2. To authorise the Chairman to sign the minutes of the last meeting held on Tuesday 4th May 2021 as a true record – APPENDIX 8.
3. To receive the accounts for the financial year 2021-22 – APPENDIX 9.
4. To consider a request to use the Green as the venue for school holiday activities.
5. Any other matters arising.

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Chairman: Nigel Vear,
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You are hereby summoned to attend the ordinary bi-monthly Meeting of
Ainstable Parish Council
to be held at Croglin Village Hall at 8:00pm on Tuesday 24th May 2022.

1. Open Meeting - for discussion of matters of general parish concern (10 mins).

Parish Council Meeting

2. Declarations of interests.

Receive any declarations of interest of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting. Members are reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when an item or issue is considered.

3. To consider any members' apologies for absence and the reasons given.

Councillors must submit apologies in writing to the Clerk and Chairman in advance of the meeting, together with the reason for absence.

4. To consider accepting the minutes of the Ordinary Meeting held on Tuesday 15th March 2022 as a true record.
5. To consider accepting the minutes of the Extraordinary Meeting held on Thursday 7th April 2022 as a true record.
6. To consider accepting the minutes of the Extraordinary Meeting held on Tuesday 4th May 2022 as a true record.
7. To receive a statement from the Chairman regarding attendance at meetings of Ainstable Parish Council.
8. To receive a verbal report from County Councillor Driver.
9. To receive a verbal report from District Councillor Robinson.
10. To receive updates on current projects and issues:
 - a. Signpost renovation project
11. To discuss plans for the Queen's jubilee.
12. To discuss matters relating to banking and finance (RFO):
 - a. To receive a Q4 bank reconciliation – APPENDIX 10
 - b. To consider adopting the NALC payscale for 2020-21 – APPENDIX 11
 - c. To agree the rent of the parish land at Ruckcroft for the forthcoming year.
13. To discuss any matters relating to communications. (Chairman)
14. To consider planning applications made and other planning matters. (Chairman)
 - a. Any other planning matters arising.
15. To consider correspondence received.
 - a. Clarification of circulation to councillors of correspondence addressed to the parish council from members of the public.
16. Points to be raised at the next meeting.

17. Date of the next ordinary meeting – Tues 19th July 2022.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

18th May 2022