

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,
the communities of Dale and Longdales, and the surrounding farms and houses

**Chairman: Howard Bellis,
chairman@ainstable.org.uk**

You are hereby summoned to attend the ordinary bi-monthly Meeting of
Ainstable Parish Council
to be held at Croglin Village Hall at 7:30pm on Tuesday 27th September 2022.

1. Open Meeting - for discussion of matters of general parish concern (10 mins).

Parish Council Meeting

2. A minute's silence in remembrance of HM Queen Elizabeth II
3. A minute's silence in remembrance of Cllr Richard Bradshaw
4. Declarations of interests.

Receive any declarations of interest of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting. Members are reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when an item or issue is considered.

5. To consider any members' apologies for absence and the reasons given.

Councillors must submit apologies in writing to the Clerk and Chairman in advance of the meeting, together with the reason for absence.

6. Authorise the Chair to sign, as a correct record, the minutes of the meeting held on Tuesday 19th July 2022 and agree they be signed as such by the Chair.

7. To receive a verbal report from County Councillor Driver.

8. To receive a verbal report from District Councillor Robinson.

9. To receive updates on current projects and issues:

- a. Jubilee finials

The finials are in the process of being painted.

- b. Jubilee bench

Permission granted by Highways to have the bench at the Village Hall Committee's desired location. Village Hall Committee to install concrete base. Ainstable Parish Council to provide bench, which has already been purchased.

- c. Log Bench at Triangle

Chairman has approached local farmer to remove old log. New bench has been purchased. Chairman to organise installation.

- d. Jubilee Tree

10. To receive an update regarding public access to Broomrigg Plantation and consider next steps.

11. Highways

- a. To agree the best way forward to progress speed and traffic management measures for Newbiggin.

- b. To agree the best way forward to progress speed and traffic management measures for Croglin.
12. To receive an update on solar lighting and resolve whether to accept the list of recommended locations for the lights – Cllr Wise APPENDIX 1
13. To discuss matters relating to banking and finance (RFO):
- a. To receive a bank reconciliation for Q1 – APPENDIX 2
 - c. To receive a presentation on The Helm project and to resolve whether to make a grant award for the project – APPENDIX 3
14. To consider adopting the following policies & procedures for the forthcoming year: - Chairman
- a. Data Protection Policy – APPENDIX 4
 - b. Data register – APPENDIX 5
 - c. Privacy notices – APPENDICES 6a & 6b
15. To consider planning applications made and other planning matters. (Chairman)
- a. To note the decisions in the following applications:
 - b. To consider the parish council’s response to the following applications:

Application No.	Address	Proposed development
22/0474	Land NE of Nutwood Cottage, Heads Nook, Brampton	Reserved Matters for access, appearance, landscaping, layout and scale, attached to outline approval 19/0227
22/0666	4 Ghyll Croft, Ainstable, Carlisle	Erection of detached garage and summer house building in rear garden, part retrospective.
22/0678	Pump House, Ainstable. Carlisle	Change use of former water company pumping station to camping barn/bothy accommodation. Replace existing metal shed with concrete block space for a compost toilet, addition of block built tool store and open sided covered store for firewood and improve existing parking area

- c. Any other planning matters arising.
16. To consider any correspondence received.

The Chairman will propose a motion to exclude the press and public in accordance with Standing Order 10 a (xi) for reasons of commercial sensitivity and while the next items (highlighted in pink) are discussed.

17. To resolve whether to accept a quotation for a new noticeboard for Croglin – APPENDIX 7

18. Cloud IT solutions for the parish council – Cllr Sproat

- a. To consider and select service level options and resolve which level to accept (if any)
- b. To consider and select a supplier based on the quotations received – APPENDIX 8

19. Holme Holt

- a. To receive an update from the Holme Holt working group
- b. To resolve whether to increase the budget for the project from £2,000 to £3,800 from reserves to progress the project to post-planning stage.

From these funds:

c. To resolve whether to appoint Harraby Green Associates as planning consultants for the project – APPENDIX 9 (quote)

d. To resolve whether to spend £300 on the planning application.

e. To resolve whether to ring-fence £1,000 towards a tree survey.

20. To receive a report on the Clerk's annual appraisal and resolve whether to award an annual pay increment – Cllrs Jackson & Robinson

21. Points to be raised at the next meeting.

22. Date of the next ordinary meeting – Tues 22nd November 2022.

Signed: *Kimberley Lawson*

Clerk to Ainstable Parish Council

20th September 2022