

AINSTABLE PARISH COUNCIL

CHAIRMAN: NIGEL VEAR

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Ordinary meeting of Ainstable Parish Council held in Croglin Village Hall at 7.30pm on Tuesday 19th July, 2011

DRAFT MINUTES

OPEN MEETING- For discussion of matters of general Parish concern (10 mins)

PRESENT: Cllr Thirlwall, Cllr Collinge, Cllr Vear & Cllr Miller

PARISH COUNCIL MEETING

1. **Declaration of Interests-** None
2. **To receive apologies for absence-** Cllr Brown (away), Cllr Wilson (working) & County Cllr Robinson (at another meeting)
3. **To resolve to accept the minutes of the last meeting held on Tuesday 17th May, 2011, as a true record** It was resolved to accept the minutes of the meeting held on Tuesday 17th May, 2011, as a true record (proposed by Cllr Collinge & seconded by Cllr Vear).
4. **To discuss the Parish Survey and Parish Plan-** It was reported that Cllr Vear and Cllr Brown are working on the plan. Cllr Collinge said that broadband questions need to be included in any survey carried out. Cllr Collinge then updated the meeting on the work that is currently being carried out on broadband provision at a district level. It was agreed that Cllr Collinge contact Bryan Smythe (Kirkoswald Parish Council's broadband representative) and Derek Patmore (from Great Salkeld). The Clerk agreed to send their contact details to Cllr Collinge.
5. **To discuss dog fouling and agree the positioning of signs-** It was agreed that there have been some improvements in the situation and that the Clerk will hold onto the warning signs in case they are needed in future.
6. **To receive a report on crime in the Parish:** The Clerk read out the newsletter sent by Cumbria Police. It was noted that a length of electric fencing has recently been stolen in the area and there have again been cases of vandalism to local benches.
7. **To discuss any Highways matters arising:** It was reported that some cracks are appearing in the road near the Methodist Chapel in Ainstable following the bad weather last winter. Damage was also noted on the road between Ruckcroft and Crosshouse. Cllr Vear agreed to send photographs of the damage to Rob Lawley of Cumbria Highways Department. It was agreed that grates need to be cleared out following areas of flash flooding at the weekend. It was agreed that these be reported to Rob Lawley. Cllr Miller said that the ditch at the bottom of Braimery Hill and road to Ruckcroft (Barf to Dale) need to be cleared. Cllr Collinge reported that the bridge in the centre of Ainstable was damaged by a grit lorry and still needs to be repaired. The grit left also needs to be removed.
8. **To receive an update on the Parish Footpath survey:** Cllr Brown has agreed to organise which footpaths are to be surveyed by each councillor. Cllr Miller volunteered to cover those within 2 miles of Ruckcroft and will mark on the map and photograph each path covered. Cllr Thirlwall reported that there can be problems in having the public crossing land safely and various solutions were discussed.

9. **To receive a report on the Millennium Green:** Cllr Collinge reported that he has received a bill for grass cutting which needs to be paid. Cllr Collinge suggested that this job should be put out to tender process for next year and should cover two areas. He also reported that the play equipment has passed its annual inspection. It was agreed that grass cutting be placed on the agenda for the September meeting.
10. **To receive an update on Croglin School land:** Revd David Craven's email to the Clerk was read to the meeting. He reported that the situation is now with both the Diocesan Registrar and the solicitor representing the diocese and various bodies are trying to move matter on as soon as possible. Parish councillors raised a number of questions in response which the Clerk is to take back to Revd Craven. Councillors offered to take over as sole trustees of the land as they do with the Millennium Green. This offer will be put to Revd Craven to take forward. It was agreed that the Clerk send a map of Croglin to Cllr Thirlwall to mark the area of land in question.
11. **To discuss tracks near Croglin:** The Clerk had delivered a number of maps sent by the Land Registry to Cllr Thirlwall following the last meeting. It was agreed that Cllr Thirlwall and the Clerk meet to look at the plans and decide what action needs to be taken.
12. **To receive an update on recycling facilities in Ainstable-** Cllr Vear reported that he has had no response from Two Castles Housing regarding the siting of recycling facilities on the piece of land. It was agreed that there are probably no other sites available in Ainstable.
13. **To discuss carrying out an audit of Parish Council property** (discussed in conjunction with point 14 below)
14. **To discuss adopting benches in the Parish**

It was agreed that an assets audit needs to be carried out in the parish. This would include looking at land, benches and noticeboards with pieces of land being registered. Cllr Collinge suggested that the Clerk should look into the sandpit. It was agreed that the Clerk look through files and speak to Mrs Jackie Moffat for local information.

Cllr Vear suggested that a file containing standing orders, audit register, responsibilities and minutes be drawn up which could be used for reference at meetings.

The bench outside Ainstable View in the centre of the village had been identified as needing repair. The householder (Eric) has offered to do the repairs on behalf of the parish council. It was resolved to accept the offer with the parish council paying for the materials.

15. **To receive a report from County Councillor Robinson-** An email from County Councillor Robinson was read to the meeting.

Grit bins- It was agreed that the Clerk again chase Mr Rob Lawley from Cumbria Highways regarding the costs and process for getting the new grit bins. Cllr Vear agreed to photograph areas of pothole problems. It was decided that Councillors ask around in the parish for groups that might benefit from a Community Grant. The Church Institute project was again suggested as a possibility.

16. **To consider planning applications made-** Councillors were concerned that copies of two plans had not been received and it was resolved that the Clerk contact the Planning Department to find out why. A letter had been passed to a Councillor regarding planning application 11/0398. Councillors discussed the concerns raised but felt that smaller houses such as these may encourage families into the village which in turn will support local schools. It was noted that parish council support for the provision of affordable housing was established in the Parish Plan. It was resolved that the Clerk report to the Planning Department that the Parish Council would

support affordable housing but access concerns raised by a number of parishioners should be considered before a decision is made.

17. **To notify the Council of planning decisions received**

11/0198- Mr & Mrs Cuthell, The Old Vicarage, Ainstable, Carlisle CA4 9QN	Granted
11/0282- Mr M Maughan, Beck Farm, Armathwaite, Carlisle CA4 9SQ	Granted

18. **To consider correspondence received**

19. **To receive an update on Parish finances, agree the Annual Return for 2010/11 and to resolve to make other payments** The Clerk read the Annual Return to Councillors and explained differences in income/ expenditure to last year. It was agreed to accept the annual returns (proposed by Cllr Collinge and seconded by Cllr Thirlwall) and they were signed by the Chairman and the Clerk. The Clerk will now pass them to Mrs Jane Dawes for auditing.

It was resolved to make the following payments:

Clerk's Salary & Expenses	£515.75	(Chq 100597)
Mr I Roberts (Grass Cutting)	£120.00	(Chq 100598)
Arnison & Co	£105.00	(Chq 100599)

Cllr Vear presented a letter that he had received from Ainstable Church Institute asking for some funding towards a hearing loop for the church institute. It was suggested that a Neighbourhood Forum grant would be appropriate for such a scheme and it was decided that the Clerk advise the group to contact County Cllr Mary Robinson. Councillors agreed that they would support the project after this with a contribution towards additional funding needed.

20. **Points to be raised at the next meeting**

- File (described above in point 14)
- Croglin School land
- Tracks in Croglin
- Portfolio of tasks for council- council responsibilities
- Individual Councillor Responsibilities- Cllr Miller volunteered to be the Parish CALC representative, and representative for the Dale area. Cllr Thirlwall agreed to cover Croglin and Newbiggin villages.
- Parish website
- Minutes into community magazines and the Herald
- Grit bins

21. **Date of the next meeting-** 7.30pm on Tuesday 20th September, 2011 in Croglin Village Hall

Closed: 8.50pm

Signed: R. E. Lytollis
Clerk to Ainstable Parish Council

22.07.11