

# **AINSTABLE PARISH COUNCIL**

CHAIRMAN: NIGEL VEAR,  
AINSTABLE. TEL (01768) 896360 ~ chairman@ainstable.org.uk

## **Annual General Meeting of Ainstable Millennium Green Trust and Ainstable Parish Council held in Croglin Village Hall at 7.30pm on Tuesday 21<sup>st</sup> May, 2013. This was followed by the ordinary bi-monthly meeting of Ainstable Parish Council.**

**Present:** Cllr Collinge, Cllr Vear, Cllr Guise, Cllr Smith, Cllr Miller, Cllr Bellis & Cllr Thirlwall

### **DRAFT MINUTES**

**OPEN MEETING-** For discussion of matters of general Parish concern (10 mins)- Nothing

### **ANNUAL GENERAL MEETING**

1. **To elect a Chairman for Council Year 2013/14**

Cllr Collinge proposed that Cllr Vear remain as Chair. This was seconded by Cllr Smith. Councillors voted unanimously in favour.

2. **To receive the Chairman's signed Declaration of Acceptance of Office**

Cllr Vear signed the Chairman's Declaration of Acceptance of Office.

3. **To elect a Vice Chairman for Council Year 2013/14**

Cllr Miller proposed that Cllr Thirlwall remain as Vice Chair. This was seconded by Cllr Guise and councillors voted unanimously in favour.

4. **To discuss co-opting new councillors to fill any vacancies where necessary**

Councillors were reminded that there are still vacancies, especially in the Newbiggin and Croglin area and volunteers are asked to come forward.

5. **To receive apologies-** Cllr Findlay, Cllr Brown & County Cllr Robinson

6. **To resolve to accept the minutes of the last AGM held on Tuesday 15<sup>th</sup> May, 2012 as a true record**

It was resolved to accept the minutes of the last AGM held on Tuesday 15<sup>th</sup> May, 2013 as a true record (proposed by Cllr Smith, seconded by Cllr Miller, carried by a unanimous vote).

7. **To appoint representatives to outside bodies**

Cllr Miller stood down as CALC representative as she found it hard to get to meetings. It was agreed that the Clerk send a test email to all councillors and include CALC log on details in it.

8. **To appoint committees and sub-committees**

Unchanged

### **AINSTABLE MILLENNIUM GREEN TRUST AGM**

9. **To receive apologies-** Cllr Findlay, Cllr Brown & County Cllr Robinson

10. **To resolve to accept the minutes of the last AGM as a true record**

It was resolved to accept the minutes of the last AGM held on Tuesday 15<sup>th</sup> May, 2013 as a true record (proposed by Cllr Smith, seconded by Cllr Miller, carried by a unanimous vote).

11. **To receive a presentation of finances**

The Clerk reported the account balances of the two accounts held. It was agreed that these should be combined into the single COIF account (Clerk to organise this). The Clerk also reported that as the charity has an income of less than £10000 per annum it does not need to complete an annual return but must simply ensure that the Charities Commission has up to date contact details.

### **PARISH COUNCIL MEETING**

12. **Declaration of interests-** Cllr Smith (TPO 146, 2012 at Heather Glen Hotel, Ainstable)

13. **To receive apologies for absence-** Cllr Findlay, Cllr Brown & County Cllr Robinson

14. **To resolve to accept the minutes of the last ordinary meeting held on Tuesday 19<sup>th</sup> March, 2013 as a true record-** It was resolved to accept the minutes of the last ordinary meeting held on Tuesday 19<sup>th</sup> March, 2013 as a true record (proposed by Cllr Collinge, seconded by Cllr Miller, unanimous vote).

15. **To receive an update on the repair of traditional road signs in the Parish**

Cllr Vear reported that a Heritage Lottery Fund application has been completed requesting funding for 16 signposts, along with an application to Cumbria County Council's Neighbourhood Forum. An application to Cumbria Waste Management fund is also being investigated.

16. **To receive a report on crime in the Parish**

Councillors were unaware of any crimes in the area and the Clerk reported that there were none listed on the Cumbria Police website.

17. **Report from attendance at outside bodies-** Cllr Vear reported that he had attended the Footway Lighting meeting held recently and had passed parish council feedback to Cumbria County Council. He said that he had received a reply stating that they have noted the comments and will come back to us.

18. **To discuss any Highways matters arising**

Councillors agreed that recent flooding has caused a lot of mess along roadsides. Cllr Smith said that the lanning at back of Heather Glen Country House has a wall which is falling down. It was agreed that Two Castles Housing Association need to come out and mend the wall as it is impacting on water levels in rest of the village (fine stones are blocking water run aways). Cllr Thirlwall said that the drainage ditches in Croglin and Newbiggin also need to be cleared. It was agreed that the Clerk send a letter to Two Castles Housing about the problem. Councillors were also aware of a number of potholes in the parish and Cllr Bellis agreed to report them to Highways Department for repair.

19. **To discuss the maintenance of benches and noticeboards**

Cllr Vear said that it was worth considering making a Lottery Fund bid towards the costs of new benches and noticeboards. Cllr Collinge proposed that one or two seats could be replaced more quickly but a bid should be put together for the noticeboards and benches. Councillors agreed that plastic posts should be used as they are less susceptible to rot.

Cllr Vear and Cllr Bellis agreed to take the project forward and the Clerk agreed to photograph each of the six current noticeboards and speak to Linda Watson about how best to preserve the two large wood trunk benches.

Cllr Thirlwall reported that some of the railings at the top of Croglin village (toward Townhead) are in need of repair. He also said that the beck also needs to be cleared out as there are trees in it.

20. **To discuss the renewal of Parish insurance policies**

It was resolved to renew the AON Limited parish council insurance policy (proposed by Cllr Vear, seconded by Cllr Bellis, unanimous vote).

21. **To receive a report on the Millennium Green and its maintenance by Eden District Council**

It was resolved to ask Mr Neil Ruddick to cut the top grass every 6 weeks, remove the BBQ and cut back the brambles around the benches.

It was also agreed to ask Eden District Council to crop the grass to a shorter length in the main area and it was asked that the Clerk pass on Cllr Smith's contact details to the contractor so that he could meet them on site during one of their visits.

22. **To receive an update on Croglin Educational Foundation**

Cllr Thirlwall reported that a number of applications have been received by those going into further/ higher education in September. It was noted that the foundation is now advertising on local noticeboards and a meeting is to be held in June to consider the applications received.

23. **To receive an update on councillors' special projects-** Already covered. It was agreed that this agenda point could be omitted from future agendas.

24. **To discuss any matters relating to communications**

- Website
- Parish news- to be carried forward until there is news on the applications for funding sign posts, benches and noticeboards.
- Newsletter
- Parish File

25. **To consider planning applications made and other planning matters**

13/0072- Armathwaite Barn, Armathwaite, Carlisle CA4 9PY- Change of use of sandstone barn from agricultural to a self catering holiday cottage- Councillors had been informed about this application by email and Cllr Vear and Cllr Brown composed a reply to planners, which was submitted. The application is to be discussed at the Planning Meeting to be held on 21<sup>st</sup> July (date to be confirmed) in the Town Hall, Penrith- Cllr Miller agreed to read a statement on behalf of the Parish Council.

26. **To notify the Council of planning decisions received**

Tree Preservation Order 146, 2012- Heather Glen Country House, Ainstable- Order confirmed

13/0085- Mr G Harrison, Holly House, Ainstable, Carlisle CA4 9QA- Formation of new vehicle entrance- Granted

13/0090- Mr H Bellis, Westerlea, Armathwaite, Carlisle CA4 9QR- Erection of two storey extension to dwelling- Granted

27. **To consider correspondence received-** the Chair read through the correspondence received.

28. **To discuss finance**

- To receive an update on Parish finances- the Clerk reported the fund held in each bank account.

- To resolve to make payments due –(proposed by Cllr Collinge seconded by Cllr Guise, unanimous vote):

AON Insurance Limited	£320.15	(Chq No: 100636)
Ainstable Church Institute	£ 58.50	(Chq No: 100637)
Clerk's salary & expenses	£501.71	(Chq No: 100638)
Neil Ruddick (work to Millennium Green)	£ 90.00	(Chq No: 100639)
Cumbria Association of Local Councils	£149.00	(Chq No: 100640)

- To discuss and make grant payments

Grants were agreed in November, 2012. In addition to these and following the speech by a representative at the last meeting , it was agreed to make a one-off donation of £100 to Penrith & District Red Squirrel Group (proposed by Cllr Collinge, seconded by Cllr Guise)

Eden Valley Flix	£250.00	(Chq No: 100641)
Spoilt		(Chq No: 100642)
Ainstable Parochial Church Council	£800.00	(Chq No: 100643)
Spoilt		(Chq No: 100644)
Fellrunner Village Bus Ltd	£160.00	(Chq No: 100645)
Pride of Cumbria Air Ambulance	£500.00	(Chq No: 100646)
Penrith & District Red Squirrel Group	£100.00	(Chq No: 100647)

29. **To receive a report from County Councillor Robinson-** Unable to attend

30. **Points to be raised at the next meeting**

Usual agenda points

31. **Date of the next meeting-** 7.30 pm on Tuesday 16<sup>th</sup> July, 2013 in Croglin Village Hall

Signed: *R.E. Lytollis*

Clerk to Ainstable Parish Council

22.05.13

The meeting closed at 9.05pm