

# Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft,  
the communities of Dale and Longdales, and the surrounding farms and houses

**Chairman: Nigel Vear,**  
**Tel (01768) 896360 - chairman@ainstable.org.uk**

The Annual Meeting of **Ainstable Parish Council**  
held virtually via MS Teams at 7:30pm on Monday 10<sup>th</sup> August 2020.

## Minutes

Present: Cllr Vear (Chairman); Cllr Bellis; Cllr Bradshaw; Cllr G Proud; Cllr H Proud; Cllr Ritchie; Cllr Robinson; Cllr Smith; Cllr Sproat;

In attendance: K Lawson (Clerk); County Councillor Driver

1. There were no apologies for absence.
2. **RESOLVED:** To make the following appointments to outside bodies:  
Hub Coordinator – Cllr Bellis  
Croglin Educational Foundation – Cllr Robinson
3. **RESOLVED:** To adopt the Standing Orders  
Proposer: Cllr H Proud. Seconder: Cllr Bellis.
4. **RESOLVED:** To adopt the Financial Regulations  
Proposer: Cllr H Proud. Seconder: Cllr Bellis.
5. **RESOLVED:** To appoint a Cllr H Proud to examine and sign the quarterly bank reconciliations.
6. **RESOLVED:** To adopt the Risk Assessment  
Proposer: Cllr Smith. Seconder: Cllr Sproat.
7. **RESOLVED:** To accept the Asset Register
8. **RESOLVED:** To accept the Annual Governance Statement for the financial year 2019/20.  
Proposer: Cllr Bradshaw. Seconder: Cllr Smith.
9. **RESOLVED:** To accept the internally audited accounts for the financial year 2019/20  
Proposer: Cllr H Proud. Seconder: Cllr Bradshaw.
10. **RESOLVED:** To accept the Accounting Statements for the financial year 2019/20.  
Proposer: Cllr Sproat. Seconder: Cllr G Proud.

The Annual Meeting concluded at 7.45pm

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## The ordinary Meeting of Ainstable Parish Council

held virtually via MS Teams on Monday 10<sup>th</sup> August 2020 immediately after the Annual Meeting of  
Ainstable Millennium Green Trust.

Present: Cllr Vear (Chairman); Cllr Bellis; Cllr Bradshaw; Cllr G Proud; Cllr H Proud; Cllr Ritchie; Cllr  
Robinson; Cllr Smith; Cllr Sproat;

In attendance: K Lawson (Clerk); County Councillor Driver

## Minutes

11. There were no declarations of interests.
12. There were no apologies for absence.
13. **RESOLVED:** To authorise the Chairman to sign the minutes of the Ordinary Meeting held on Tues 17<sup>th</sup>  
March 2020 as a true record.
14. Clerk appraisal & salary
  - a. Cllrs Bellis and Sproat made their report on the Clerk's appraisal.
  - b. **RESOLVED:** to award the Clerk an incremental pay increase in line with the terms of her  
contract.
15. To discuss matters relating to banking and finance (RFO):
  - a. The Clerk made a verbal report on the bank account balances
  - b. **RESOLVED:** To receive the bank reconciliation for Q4 FY 19/20
  - c. The following receipts were noted:

April

	Receipt			Empowering Legislation
Date	No.	Received from	Amount	
17th	01	Eden District Council	£ 14,054.00	Local Government Finance Act 1992, s.41

June

8th	02	R F Gargett	£ 35.00	N/A
30th	03	HMRC	£ 1,569.46	Value Added Tax Act 1994 s 33
30th	04	Unity Trust Bank	£ 9.48	Local Government Act 1972, s.151

It was suggested that the rent on the field in Ruckcroft be reviewed before next year.

d. The following payments were noted:

April

Date	Payee	Voucher No.	Payment Method	Amount	Empowering Legislation
15th	K Lawson - salary	001	EP	£ 303.42	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
16th	Lloyds Bank	002	DD	£ 108.74	Local Government Act 1972, s.151
May					
4th	CALC	003	EP	£ 166.65	Local Government Act 1972 s.111
15th	K Lawson - salary	006	EP	£ 303.42	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
18th	Lloyds Bank plc	007	DD	£ 3.00	Local Government Act 1972, s.151
26th	CPSL - SI-5825	005	DD	£ 14.40	Local Government Act 1972, s.151
June					
1st	CPSL SI-5826	004	DD	£ 14.40	Local Government Act 1972, s.151
8th	Sandra Harrison	010	EP	£ 35.00	Accounts & Audit Regulations 2003, SI 2003/533, reg 6
8th	Community Heartbeat Trust	011	EP	£ 50.40	Public Health Act 1936 s234
9th	K Lawson - expenses	012	EP	£ 128.69	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
15th	K Lawson - salary	013	EP	£ 303.42	Local Government Act 1972 s.112 (1); Local Government (Financial Provisions) Act 1963, s.5
16th	Lloyds Bank plc	014	DD	£ 3.00	Local Government Act 1972, s.151
23rd	CPSL SI-5980	015	DD	£ 14.40	Local Government Act 1972, s.151
30th	BHIB	006	EP	£ 304.45	Local Government Act 1972 s 140 (1) as amended
30th	Unity Trust Bank plc	016	DD	£ 18.00	Local Government Act 1972, s.151

e. There were no other matters relating to banking and finance.

16. To consider planning applications made and other planning matters. (Chairman)

a. The decision for the following application was noted:

APPLICATION NO.	LOCATION	PROPOSAL	PARISH COUNCIL OBSERVATION	OUTCOME
19/0923	Heather Glen	Erection of building for ancillary uses associated with Heather Glen Country Hotel and ancillary storages	In favour	Granted

b. Any other planning matters

Ainstable Parish Council has already responded to Eden District Council regarding the following applications:

<b>Application No.</b>	<b>Location</b>	<b>Observation</b>
20/0373	Land West of Bridge End Cottage, Croglin	In support
20/0405	Larch Croft, Ainstable	In support
20/0469	2 Barugh Cottages, Ainstable	In support

The Clerk has written to Electricity North West to request usage data for the Ruckcroft generator.

17. To consider correspondence received.

Cllr Vear highlighted an email received from a resident of a neighbouring parish, complaining about mowing/spraying of verges. Cllr Vear has already responded to this individual. Appreciation was expressed for all residents who contribute to the upkeep of the parish.

The Chairman invited County Cllr Driver and District Cllr Robinson to update the meeting.

18. Points to be raised at the next meeting.

The litter bin beside Armathwaite bridge is emptied weekly but fills up again almost immediately. Blue gates car park on the way up to Ainstable is the same. Some people leave rubbish tidily in carrier bags next to these bins when they are full but these bags are not collected when the bins are emptied. Cllr Robinson will investigate the terms of the bin contract with Eden District Council and report back to the next meeting.

Neighbourhood Plan.

Email other items to Clerk.

19. Date of the next ordinary meeting – Tuesday 15<sup>th</sup> September 7.30pm via MS Teams.

Nigel Vear  
Chairman

Date